

Granting of Emeritus Status	SPH SOG - FA 0002
Last Reviewed/Revised: 04/2019	Approved:

According to West Virginia University policy, School of Public Health emeritus faculty have library privileges, access to athletic facilities/events, and other privileges as determined by their departments and the University. Please follow link below for additional details:

<https://faculty.wvu.edu/policies-and-procedures/academic-freedom-professional-responsibility-promotion-and-tenure/emeritus-status>

In the School of Public Health (SPH), we recognize the continuous contributions of our emeritus faculty members and their relationship to our School. The School of Public Health strives to provide emeritus faculty with the following privileges:

- ✓ Continual use of the hsc.wvu.edu email address.
- ✓ Permission to use official School of Public Health stationery for SPH-related business provided the nature of the communication is discussed with and approved by the appropriate department chair and ultimately the Dean.
- ✓ Invitations to social and ceremonial functions at or for the School of Public Health.
- ✓ Continued inclusion in rosters of School of Public Health faculty members (e.g., SPH catalogs, listserv, websites).
- ✓ West Virginia University School of Public Health business cards denoting the emeritus faculty designation (to be granted at the discretion of the appropriate department chair).
- ✓ Space and facility use (as possible and/or appropriate based upon availability).

Furthermore, emeritus faculty who wish to have continued involvement with the school may meet with the appropriate department chair to discuss projects of potential relevance. Potential projects might include mentoring students, proctoring exams, serving as a teaching assistant for a course, providing lectures or entire courses or electives, and even grant planning and networking. Projects may also focus on research, scholarly activities, teaching, or development activities. Other topic areas may be defined by the chair or proposed by the emeritus faculty if desired. At the time a project is identified and described, specific deliverables and milestones should be agreed upon in writing among the chair, Dean, and the emeritus faculty in order to track progress and culmination of the project. The emeritus faculty member is required to prepare an annual report on his/her project. All projects or other activities requiring special equipment or supplies and undertaken by emeritus faculty will be reviewed annually by the department chair and the Dean. The project or activity may or may not be continued based on the outcome of the annual review. The Dean may assign or terminate projects at any time.

Emeritus faculty must follow the SPH's personnel guidelines for all activities (including dress code). Emeritus faculty are covered by WVU liability insurance. Further details can be viewed in the Faculty Handbook, at <https://faculty.wvu.edu/faculty-handbook>

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