

Determination of Funding Source	SPH SOG – FIN0007
Last Reviewed/Revised: 04/2019	Approved:

As previously explained, different funding sources exist within the SPH. With the exception of projects funded through the Research Corporation and unique purchases through Foundation funding, most purchases will be through State funds. Any Research Corporation purchases will be processed by the SPH Post Award Representative. SPH State funds are separated by the terms “central” vs. “departmental”. “Central” funding is used to cover expenses that provide school-wide benefit; “departmental” funding is used to cover expenses that may benefit a particular department or center. The table below provides some examples of when to use what type of funding:

EXPENDITURE	FUNDING TO BE USED	PURCHASER
Faculty department-related travel	Departmental funding (State)	Departmental Representative
Faculty school-related travel	Central Funding	Departmental Representative
Faculty start-up expense	Central Funding (specifically identified as “start-up”)	Departmental Representative
Grant Related Purchases	External/Grant	Post Award Representative
Office Supplies	Departmental Funding	Departmental Representative
Student recruitment (school-wide)	Central Funding	Accounting Assistant-Dean’s office
Student recruitment (department-specific)	Departmental budget (State)	Departmental Representative
Hospitality (department-specific)	Departmental Budget (State and/or Foundation-prior approval required)	Departmental Representative
Hospitality (school)	Central Funding	Accounting Assistant-Dean’s office
Faculty Search expenses	Central Funding	Departmental Representative