

**West Virginia University School of Public Health
Graduate Medical Education Policy on Program and Institution Closures and
Reductions (IR IV.N, IV.N.1-2)**

The West Virginia University (WVU) School of Public Health (SPH) is committed to providing a high-quality educational experience for all residents GME programs.

- I. In the event that a program must reduce size or close due to an adverse action by the Accreditation Council for Graduate Medical Education (ACGME) or involuntary loss of a training site, the Program Director must notify the Graduate Medical Education Committee (GMEC), the Designated Institutional Official (DIO), and the program's trainees as soon as possible after receiving notification of the involuntary reduction or closure.
- II. Programs that wish to voluntarily reduce the size of the program or to withdraw accreditation must obtain prior approval for the reduction or closure from the DIO before notifying the ACGME and the program's trainees.
- III. Should the WVU SPH as the Sponsoring Institution intend to close, the Dean or designee must inform the GMEC, DIO, programs, and residents as soon as possible following the decision to close the institution.
- IV. The WVU SPH and the program will work collaboratively to ensure that residents currently enrolled in the program are able to complete their education within the program or will assist trainees in enrolling into another ACGME-accredited program in which they may continue their education. The WVU SPH and the Program Director will consider such issues as transfer of funding and board-specific requirements of trainees and will make every attempt to phase out the program over a period of time to allow all residents currently in the program to complete their training. In all cases, the WVU SPH and the program will fulfill the terms of appointment (e.g., stipend, benefits) as described in the Resident Position Appointment for the duration of the current academic year, as applicable.
- V. In the event of a reduction of program size, residents already in the program will be allowed to complete the program, and only future positions offered in the program are to be reduced.
- VI. If, as the result of a disaster situation, a program or the institution cannot provide at least an adequate educational experience for each of its residents, the GME Disaster Policy will be followed.

Approved by GMEC February 5, 2016

Revised and Approved by GMEC: September 22, 2017

Reviewed and Approved by GMEC July 17, 2018